

**NOLAN COUNTY SHERIFF'S OFFICE  
ADMINISTRATIVE INVESTIGATION  
Non-Employee (Citizen) COMPLAINT WARNING / AFFIDAVIT**

**Requirement for making a Complaint Against a Law Enforcement Officer or Firefighter.**

**TEXAS GOVERNMENT CODE**

**Sec. 614.022. COMPLAINT TO BE IN WRITING AND SIGNED BY COMPLAINANT.** To be considered by the head of a state agency or by the head of a fire or police department, the complaint must be:  
(1) in writing, and  
(2) signed by the person making the complaint.

**Sec. 614.023. COPY OF COMPLAINT TO BE GIVEN TO OFFICER OR EMPLOYEE.**  
(a) A copy of a signed complaint against a law enforcement officer, fire fighter, or police officer shall be given to the officer or employee within a reasonable time after the complaint is filed.  
(b) Disciplinary action may not be taken against the officer or employee unless a copy of the signed complaint is given to the officer or employee.

*Acts 1993, 73rd Leg., ch/263. Sec.1, eff. 9-1-93*

**PENAL CODE**

**Sec. 37.02 PERJURY.**  
(a) A person commits an offense, if with intent to deceive and with knowledge of the statement's meaning:  
    (1) he makes a false statement under oath or swears to the truth of a false statement previously made and the statement is required or authorized by law to be made under oath; or  
    (2) he makes a false sworn declaration under Chapter 132, Civil Practice and Remedies Code.  
(b) An offense under this section is a Class "A" Misdemeanor.

**Sec. 37.03. AGGRAVATED PERJURY.**  
(a) A person commits an offense if he commits perjury as defined in Section 37.02. and the false statement:  
    (1) is made during or in connection with an official proceeding; and  
    (2) is material.  
(b) An offense under this section is a Felony of the Third Degree.

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WARNING / AFFIDAVIT**

**Official Use Only**

Date/Time Received: \_\_\_\_\_  
Received By: \_\_\_\_\_  
ICE#: \_\_\_\_\_  
Assigned To: \_\_\_\_\_

**Instructions:**

This form should only be completed if you wish to initiate a formal complaint against the Sheriff's Office or an employee(s). If you would rather attempt to resolve this issue in an informal fashion with the employee's supervisor, you may contact the office directly at (325) 235-5471, during regular hours and request to speak with any Sheriff's Office supervisor.

**If you decide to file a formal complaint:**

Complete the complainant information and statement portions on the following pages. (DO NOT SIGN ANY PAGE UNLESS YOU ARE IN THE PRESENCE OF A NOTARY). Any formal complaint received by the Sheriff's Office will not be accepted unless notarized. The office has notaries available free of charge. Once the form has been completed, you may meet directly with any Sheriff's Office supervisor during regular business hours. The complaint can also be mailed to Nolan County Sheriff's Office – 211 Avenger Field Road, Sweetwater, Texas 79556. Please notify the office if your address or phone number changes prior to the resolution of your complaint.

**AFFIDAVIT**

Please describe both the incident and the specific nature of your complaint as completely as possible. Be sure to give the names, addresses and phone numbers of any witnesses of which you are aware. Be as specific as possible about the details such as exactly what was said, time and dates of incident. Identify the exact location of the incident, identification of the Sheriff's Office employees involved, if known. If the Sheriff's Office employees' names are not known, please include detailed descriptions of the employee(s). Be specific, it is important to provide as much information as possible. Attach additional sheets if necessary. Please feel free to include any other relevant information or items. i.e., photos, video.

**AFFIDAVIT**

**STATE OF TEXAS**  
**COUNTY OF NOLAN**

Before me, the undersigned authority in and for the State of TEXAS, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_ personally appeared \_\_\_\_\_, who, after being by me duly sworn, deposed and said:

My name is \_\_\_\_\_. I am of sound mind, 18 years of age or older, and competent to give this affidavit. My date of birth is \_\_\_\_\_. My driver's license number is \_\_\_\_\_ State \_\_\_\_\_.  
My home address is \_\_\_\_\_  
  Street  City/State  Zip  
My home telephone number is \_\_\_\_\_,  
My cell phone and/or work number is \_\_\_\_\_.

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\_\_\_\_\_  
Affiant Signature

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I have read the above statement consisting of \_\_\_\_\_ pages, which is based on my personal knowledge, and it is true and correct.

\_\_\_\_\_  
Affiant Signature

Subscribed and sworn to before me, the undersigned authority, on this the \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**Witnesses:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name(s) of employees you are complaining about: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_